

# TENANT INCOME CERTIFICATION

Initial Certification  
  Recertification  
  Other\* \_\_\_\_\_

Effective Date: \_\_\_\_\_  
 Move-in Date: \_\_\_\_\_  
 (MM/DD/YYYY)  
 \*Transfer from Unit: \_\_\_\_\_

## PART I – DEVELOPMENT DATA

Property Name: \_\_\_\_\_ County: \_\_\_\_\_  
 AHP #: \_\_\_\_\_ Unit Number: \_\_\_\_\_ # Bedrooms: \_\_\_\_\_

## PART II. HOUSEHOLD COMPOSITION

HH Mbr #	Last Name	First Name & Middle Initial	Relationship to Head of Household	Date of Birth (MM/DD/YYYY)	Last 4 Digits of Social Security Number
1			HEAD		
2					
3					
4					
5					
6					
7					

## PART III. GROSS ANNUAL INCOME (USE ANNUAL AMOUNTS)

HH Mbr #	(A) Employment or Wages	(B) Soc. Security/Pensions	(C) Public Assistance	(D) Other Income
<b>TOTALS</b>	\$	\$	\$	\$

Add totals from (A) through (D) above TOTAL INCOME (E): \$

## PART IV. INCOME FROM ASSETS

HH Mbr #	(F) Type of Asset	(G) C/I	(H) Cash Value of Asset	(I) Annual Income from Asset

**TOTALS:**    \$ \_\_\_\_\_    \$ \_\_\_\_\_

Enter Column (H) Total    Passbook Rate    =    (J) Imputed Income    \$ \_\_\_\_\_  
 If over \$5000    \$ \_\_\_\_\_ X    .40%

Enter the greater of the total of column I, or J: imputed income    **TOTAL INCOME FROM ASSETS (K)**    \$

**(L) Total Annual Household Income from all Sources [Add (E) + (K)]**    \$ \_\_\_\_\_

## HOUSEHOLD CERTIFICATION & SIGNATURES

The information on this form will be used to determine maximum income eligibility. I/we have provided for each person(s) set forth in Part II acceptable verification of current anticipated annual income

Under penalties of perjury, I/we certify that the information presented in this Certification is true and accurate to the best of my/our knowledge and belief. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of the lease agreement.

Signature	(Date)	Signature	(Date)
Signature	(Date)	Signature	(Date)

**PART V. DETERMINATION OF INCOME ELIGIBILITY**

TOTAL ANNUAL HOUSEHOLD INCOME FROM ALL SOURCES: From item (L) on page 1

\$

Household Meets **Income Restriction** at:  
 50%  80%  
 OI

**RECERTIFICATION ONLY:**

Current Income Limit x 140%:

\$ \_\_\_\_\_  
Household Income exceeds 140% at recertification:  
 Yes  No

Current Income Limit per Family Size: \$ \_\_\_\_\_

**PART VI. RENT**

A. Tenant Paid Rent (column E on USR): \$ \_\_\_\_\_

Unit Meets Rent Restriction at:  
 50%  80%

B. Rent Assistance (column G on USR): \$ \_\_\_\_\_

C. Other non-optional charges: \$ \_\_\_\_\_

Type of Rent Assistance: \_\_\_\_\_

D. Gross Rent For Unit (See Instructions): \$ \_\_\_\_\_

Maximum Rent Limit for this unit: \$ \_\_\_\_\_

**PART VII. OWNER/AGENT CERTIFICATION**

Based on the income information provided by the household and verified by me or my authorized agent, I certify that the household identified above is a(n):

- Very Low-Income (VLI)** Household based on the current applicable definitions published by the U.S. Department of Housing and Urban Development.
- Lower Income (LI)** Household based on the current definitions of a low-income household published by the U.S. Department of Housing and Urban Development, OR qualifies as a LI household because the household income upon recertification is not greater than 140 percent of the current applicable lower income limit.
- Over-Income (OI)** Household which exceeds the income standards for low-income households published by the U.S. Department of Housing and Urban Development, AND whose income is greater than 140 percent of the current applicable lower income limit.

**SIGNATURE OF OWNER/REPRESENTATIVE**

Based on the representations herein and upon the proofs and documentation required to be submitted, the individual(s) named in Part II of this Tenant Income Certification is/are eligible under the provisions of program's rules, regulations and the Land Use Restriction Agreement (if applicable), to live in a unit in this Project.

\_\_\_\_\_  
SIGNATURE OF OWNER/REPRESENTATIVE

\_\_\_\_\_  
DATE

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction.